



# Hurstmere School

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## Provider Access Policy

**Responsible:**  
Vice Principal – Mr P Brown

**Ratified by Governors:**  
Teaching and Learning Committee

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### REVIEW HISTORY

REVIEWED	RATIFICATION	CYCLE	REVIEW	NOTES
		1	Spring 2022	New Policy

# Provider Access Policy

Responsible: Mr P Brown

Next Review: Summer 2022

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### 1. Purpose and Background

As specified in the January 2018 Department of Education Careers guidance and access for education and training providers paper, this policy statement sets out the school’s arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider’s education or training offer.

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

### 3. Student entitlement

All students in years 8 to 11 at Hurstmere School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- Understand how to make applications for the full range of academic and technical courses.

#### **4. Management of provider access requests**

##### **4.1 Procedure**

A provider wishing to request access should contact Karl Wadsworth, Assistant Principal.

Telephone: 0208 300 5665

Email: [k.wadsworth@hurstmere.org.uk](mailto:k.wadsworth@hurstmere.org.uk)

##### **4.2 Opportunities for access**

We are always actively looking to secure partnerships, work experience placements and talks from outside agencies to broaden our student's horizons. We believe that it is essential that all our students have meaningful exposure to businesses and employers in order to enhance their understanding of potential career routes when leaving school. These are the events and services we offer which enable you to speak to students and/or their parents/carers.

Please contact the school to inform us why you would like to work with our school, what you could offer our students and how we as a school can support you.

##### **Bespoke presentations:**

These allow you to deliver presentations and speak to a large body of students in either an assembly time slot (15-20 minutes) or one hour lesson slot.

##### **Employer-led skills seminars/workshops:**

Careers seminars give you a chance to develop the careers education of Hurstmere students by teaching them application and interview skills or providing insights about a particular industry.

##### **Provide us with information on any event you may be running:**

You can list your own career-related events and we will promote the event via our social media platforms and Office 365 to students in school.

##### **Send a targeted email invite:**

Sending a targeted invite is a highly effective way of promoting your event to a specific group of students allowing you to reach the most interested or qualified cohort directly.

Please speak to our Careers Leader, Karl Wadsworth, to identify the most suitable opportunity for you.

The following table outlines some of the activities that we already offer at Hurstmere School.

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	Learning for Life Lessons on careers and life skills	Learning for Life Lessons on careers and life skills  Careers awareness carousel sessions	Learning for Life Lessons on careers and life skills
YEAR 9	Little Fish -Life Skills	My Future Self-key skills workshop  Careers awareness carousel sessions	
YEAR 10	Assembly and tutor group opportunities  Speaker for Schools  Little Fish-Life skills	Bespoke visits to local colleges  Careers awareness carousel sessions	Work experience preparation sessions  Work experience  1-1careers meetings
YEAR 11	Assembly on opportunities at 16 by local providers  6 <sup>th</sup> Form Open Evening at our partner school, Blackfen  Stem conferences  University visits  1-1 careers meeting	Apprenticeships – support with applications  1-1 careers meeting  Bespoke visits to local colleges  Careers awareness carousel sessions	National Citizenship Service

#### 4.4 Safeguarding

Our Safeguarding and Child Protection policy outlines the school’s procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

#### 4.5 Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV

and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Karl Wadsworth. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

## **5. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students are monitored by Karl Wadsworth, Assistant Principle.

This policy will be reviewed by Paul Brown, Vice Principal, annually.

At every review, the policy will be approved by the governing board.

## **6. Links to other policies**

- Safeguarding and Child Protection policy
- Curriculum policy
- School Visitor Policy